

# WOC INTERNATIONAL

## Student Confidentiality Agreement

This form is to be signed by all students taking classes (in person or remotely via zoom) at WOC International before they attend the first class.

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I agree to keep absolutely confidential any information I come across in the course of my classes at WOC International. I understand that I may have access to material, records or conversations, which contain personally identifiable information, the disclosure of which may be prohibited by law.

I will not now or at any time in the future, discuss (in private or public arenas), record, release, copy, or remove from any office, classroom or zoom transmission, any documents or data in written or electronic form, without specific written permission from the executives of WOC International.

I further acknowledge that such willful or unauthorized disclosure violates WOC International policy and its General Requirements for all Classes.

I understand that unauthorized release of such confidential information will constitute grounds for the immediate dismissal from all classes and/or other such legal action that WOC International may deem appropriate.

I declare that I have read and understand the preceding information regarding privacy and confidentiality of information and agree to abide by them. I acknowledge that failure to maintain privacy of information may result in discipline and/or legal action being taken against me.

Student's Name: (print) \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Please sign and return the form to [mail@woc-intl.org](mailto:mail@woc-intl.org) or fax them to 866-264-3256. Keep a copy for your records.